



# Non-EU/EFTA citizens

# B 2

## Application for a work- and

### short-term residence permit

- valid ax duration of the employment contract, up to a maximum of 364 days  
(for stays up to 4 months, please use the form **K 2**)

### Extension of short-term residence permit

- please use only page 4

### long-term residence permit valid 1 year

- unlimited employment contract or limited employment contract over 364 days

the duration of the  
employment contract  
determines the  
type of permit

for further  
information see

[www.sem.admin.ch](http://www.sem.admin.ch)

Planned date of entry

## Employer or place of work in the canton of Zug

Name of Company

Contact

Address

Phone

P.O. Box

E-Mail

ZIP Code and place

## Additional information

**2023**

**2024**

**2025**

Turnover in millions of CHF

Profit before tax

Taxes to canton of Zug

Wages and salaries

## no. of employees

at the date of application

of which

Swiss citizens or foreigners  
with residence permits (C)

EU/EFTA citizens

non-EU/EFTA citizens

## Particulars concerning foreign employee

Family Name

First Name

Nationality

Place of visa

where the visa is to be picked up (swiss embassy or consulate general) see: <https://www.eda.admin.ch/eda/en/fdfa.html>

### Foreign address

Address

ZIP Code and place

Country

Date of birth

Marital status

no. of children

(under the age of 18 years )

Phone incl. country code

E-Mail

Do you plan to take your family with you?

No

Yes

if yes, please also submit F 2

## Particulars of position

Function and job title

as per employment contract

Summary of job profile and major responsibilities

as per job description and/or project description

Annual remuneration

fix/guaranteed

variable

total in CHF

working conditions and salaries customary in Switzerland have must be applied

Work contract

unlimited

limited until

Has this vacancy been published?

Yes

(RAV, newspapers, Amtsblatt, internet, human resources agencies etc.)

when, where, outcome?

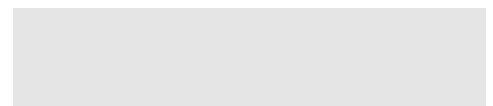
No

why not?

if applicable, enclose power of attorney

Place and date

Stamp and signature of the employer



**Please send this application to**

**Amt für Wirtschaft und Arbeit**

Section workforce  
Aabachstrasse 5  
P.O. Box  
6301 Zug

For questions and further information

Phone +41 41 594 55 20  
E-Mail [info.awa@zg.ch](mailto:info.awa@zg.ch)  
Internet [www.zg.ch/awa](http://www.zg.ch/awa)

**together with the following documents**

- written explanation including proof of recruiting in Switzerland and in EU/EFTA countries and explanation why no qualified Swiss or EU/EFTA citizen or foreign national with Swiss residence permit could be selected
- binding employment contract (signed)
- for projects related applications:
  - copy of the project contract with the customer and
  - project summary including milestones and description of activities of the employee within the project
- up-to-date extract of the commercial register [www.hrazg.ch](http://www.hrazg.ch)
- up-to-date tabulated curriculum vitae
- copy of the university degree
- copy of valid passport

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**AWA:**  
**Positiv preliminary decision**

**AFM:**  
**residence permit approved**

date, signature

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# Extension of short-term residence permit

## Employer or place of work in the canton of Zug

Name of Company	Contact
Address	Phone
P.O. Box	E-Mail
ZIP Code and place	

## Particulars concerning foreign employee

Surname	First name
Date of birth	Nationality
Marital status	Number of children
Address	Tel. P
ZIP Code and place	E-Mail

Please extend the short-term residence permit for family members with the application form L

## Details of current job

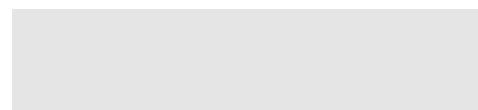
Summary of job  
profile and major  
responsibilities

explanatory  
statement of  
extension

if applicable, enclose power of attorney

Place and date

Stamp and  
signature of  
the employer



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### Please send this application to

**Amt für Wirtschaft und Arbeit**  
Section workforce  
Aabachstrasse 5  
P.O. Box  
6301 Zug

### For questions and further information

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E-Mail [info.awa@zg.ch](mailto:info.awa@zg.ch)  
Internet [www.zg.ch/awa](http://www.zg.ch/awa)

### together with the following documents

- copy of binding employment contract (signed)
- copy of valid passport
- original residence permit

### AWA approved:

date, signature